

## BLACKFORD COUNTY CHILD SUPPORT ACTION FORM

TODAY'S DATE \_\_\_\_\_

PAYEE'S NAME: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

CURRENT ADDRESS: \_\_\_\_\_

PAYOR'S NAME: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

CURRENT ADDRESS: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

CHILD'S/CHILDREN'S NAME(S) \_\_\_\_\_

\*\*\*\*\*

ACTION REQUESTED (PLEASE CHECK THE ACTION THAT APPLIES)

\_\_\_ PAYOR HAS NOT MADE A PAYMENT IN OVER **90 DAYS OR \$2,000 IN ARREARS** \*\* Below

\_\_\_ REVIEW FOR MODIFICATION OF CHILD SUPPORT ORDER \*\* Below

\_\_\_ OTHER (PLEASE EXPLAIN)

\_\_\_\_\_  
\_\_\_\_\_

\*\* I HAVE BEEN PROVIDED A COPY OF THE BLACKFORD COUNTY PROSECUTOR'S OFFICE POLICY AND PROCEDURES.

SIGNATURE: \_\_\_\_\_

MUST HAVE PRINTED NAME: \_\_\_\_\_

PLEASE NOTE: ONCE WE HAVE REVIEWED YOUR CASE, A DECISION SHALL BE MADE IF ACTION IS WARRANTED. PLEASE ALLOW 10-14 BUSINESS DAYS FOR A RESPONSE. LEGALLY WE CANNOT RELEASE ANY TAX INFORMATION OR GIVE LEGAL ADVICE TO EITHER PARTY.

\*\* INDIANA CODE 12-17-2-2-1.5 "Delinquent Defined"

\*\* INDIANA CODES 31-16-8-1 For Dissolutions and IC 31-14-11-8 For Paternity Actions .

FOR A MODIFICATION TO BE DONE, THERE HAS TO BE A PERIOD OF AT LEAST 12 MONTHS **"OR"** A **SIGNIFICANT AND CONTINUING CHANGE IN CIRCUMSTANCES** SINCE THE LAST COURT ORDER.

BLACKFORD COUNTY PROSECUTOR'S OFFICE  
CHILD SUPPORT POLICY AND PROCEDURE

Pursuant to federal and state statutes, our office will assist custodial parents and /or custodial guardians with establishing paternity and child support orders. Our office will also assist custodial parents and guardians with establishing support arrearages and assist in collecting support arrearages including, when appropriate contempt citations, tax intercepts, license suspension, criminal actions and other appropriate remedies.

Pursuant to I.C. 12-17-2-2, our office **WILL NOT** file citations unless the child support payments are delinquent at least three (3) months or \$2,000.00

Our office **WILL NOT** consider filing criminal charges for non-support of a dependant, I.C. 35-46-1-5 (a) unless 6 months or \$4,000.00 delinquent.

**OUR OFFICE CAN NOT AND WILL NOT GIVE ANY ADVICE OR  
REPRESENTATION CONCERNING TAX EXEMPTIONS, PAST DUE  
MEDICALS BILLS, VISITATION, CUSTODY OR OTHER NONSUPPORT  
ISSUES.**

Due to the high volume of calls received by our Office, we will no longer be able to do the following over the telephone:

1. Check to see if support payments are made.
2. Figure arrearages.
3. Give account balances.

Please use the Child Support Kids System, 1-800-840-8757, 24 hours a day, 7 days a week to check payments, payment history, support orders, etc.

If requesting information, other than listed above, please fill out a Blackford County Child Support Action form and we will handle it in the order it is received. Please allow 10-14 business days for a response.

The Blackford County Child Support Action form is available to request the Child Support Office to file citations or criminal charges, if appropriate, or other actions as requested.

Failure to cooperate with these rules or to treat our staff in a professional manner, will result in your suspension from the program.