

BLACKFORD COUNTY COMMISSIONER'S

EMERGENCY MEETING March 23, 2020

The Blackford County Commissioners met in an **Emergency Meeting** at 1:40 p.m. on March 23, 2020 in the first-floor hallway of the Blackford County Courthouse, Hartford City IN.

President John Lancaster called the meeting to order and Auditor Sharon Hartley called roll with Commissioners John Lancaster, Nick Rhodes and John Oxley present. **Others in attendance** (one department at a time to insure social distancing) were Anne Owen, Sam Swenson, Bruce Edgington, Dan Eckstein, Shella Hyer, Tyler Hunt, Tim Stanley, Kevin Basey, Kelli Schriver, Laura Coons, Judge Brian Bade (by phone), Christy Clark, Barbie Coronato, Dana Turner, Christy Clark, Bert Witkamp and Jon Oswalt.

Nick Rhodes moved the repair a truck from the City of Hartford City at a cost not to exceed \$2,400 and John Oxley 2<sup>nd</sup>. The vote was 3/0.

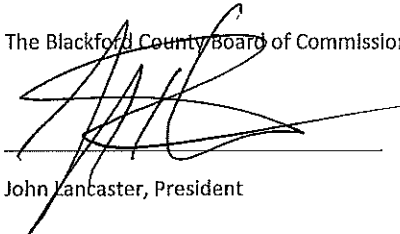
Each Department Head was asked what non-essential positions were in their department and if it would be possible to work from home. John Lancaster discussed a possible plan for the next two weeks with each department.

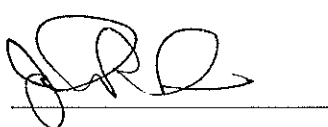
Clerk Laura Coons and Treasurer Dana Turner requested a drop box be installed for the public to deposit payments or other correspondence for the courthouse offices. John Oxley has spoken with local resident and artisan Pat McAtee about making a suitable drop box. **John Oxley made a motion to have McAtee make a drop box for no more than \$500 to be secured on the north side of the courthouse. The Treasurer and Clerk will have keys to the box. Nick Rhodes 2<sup>nd</sup> and the vote was 3/0.**


In following the State of Emergency declared by the State of Indiana and to follow the Governor's order of March 23, 2020 to deal with the Coronavirus or COVID-19, **John Oxley moved to close all Blackford County offices with non-essential employees staying home from Wednesday, March 25, 2020 through April 7, 2020. Employees will be paid during this time. Department heads will come to work or work from home. Employees that have essential duties may work as needed. Employees will fill out a time card as usual using the code "CV" for days off during this order. PDO time will be frozen with none earned and none taken unless previously scheduled. If, at a later date, the SBOA informs the county that employees cannot be paid while off for COVID-19, employees will need to use PDO time, comp time or repay the wages from this closure. Nick Rhodes 2<sup>nd</sup> the motion and the vote was 3/0.**

Approved this 6<sup>th</sup> day of April, 2020.

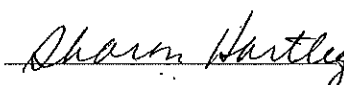
The Blackford County Board of Commissioners

  
John Lancaster, President

  
John Oxley, Vice President

  
Nick Rhodes, Member

Attest:

  
Auditor Sharon Hartley